

**City of Peru**  
**Peru Municipal Airport (I76)**  
**Board of Aviation Commissioners**  
**April 11, 2023**  
**Minutes**

A. Call to Order – 7:00 PM

B. Meeting notice posted and advertised.

C. Roll Call – Phil Lane, Chris Rooker, Karl Rosenow, Jim Clary

D. Guest - Josh Ferguson

E. Approval of Minutes March 14, 2023

F. Financial Report –	\$ 39,149.22
a. Aviation Fund Balance 2206 – 3/31/2023	\$ 95,400.99
b. The Unexpended Budget Balance – 3/31/2023	\$ 20,940.00
c. Estimated Hangar Rent for 2023	\$ 18,200.00
d. Farmland Rent for 2023	\$ 70,000.00
e. Estimated Spring/Fall Tax Payment	

G. Special Reports –

a. Managers' Report – Written Report Attached		
i. Disadvantaged Business Enterprise – Comments Rec'd		
ii. Reported December fuel sales: gallons 100LL	107	Gallons
gallons Jet A	4	Gallons
ii Fuel Inventory		
gallons 100LL	4,750	Gallons
gallons Jet A	8,054	Gallons
b. Fuel report:		
i. Credit account with AvFuel 3/31//2023	\$ 5,793.40	
ii. Comparison reports - Attached		
c. Hanson		
i. Reviewed Farmland Crop Survey to be attached to lease (Open Item)		

H. New Business –

a. Mark McIver Resigning from BOAC – Health Reasons (Open Item)
b. Farm Lease Agreement – Reported the Farmland Lease has been signed by the City of Peru and Smith Farms.
i. 2 Corrections
ii. Certificate of Insurance
c. Tom Sapp Lease – possible issue

- d. Summer Intern - Cate Wolfe would like to intern at the airport this summer. The BOAC will meet with Cate and develop a plan for her.
- e. Michiana Contracting presented an invoice for \$7,100 to replace 2 motherboards and power supply on the north PAPI light system. The Board has requested more detail on the Invoice and believes the failure occurred while the system was still under warranty.
- f. The Boyer hangar roof was damaged by high winds and is under repair. BOAC will check with the Insurance agency to see if the damage is covered by the City of Peru Insurance.
- g. Budget for 2024 and beyond
  - i. Have 5 year CIP
  - ii. Have 5 year Match Requirements
  - iii. Plan for other expenses
- h. Current Appropriation expenses
- i. Consider a modest increase to hangar rents - \$10.00/mo. Utility cost etc.
- j. Open House
  - i. Tent reservation - \$130
  - ii. Make it on 4/29/23 - 90 days out
  - iii. Have details from Glenn
  - iv. Sponsorships
    - Possible show sponsor? \$1000
    - Individual sponsors \$200
    - MCEDA \$1,500
  - v. Circus 501(c)3 ?
  - vi. Circus Band? \$500 donation
- k. Marketing
  - i. Open House & Oshkosh – Social Media Campaign (Open Item)
  - ii. Crop Dusters – Direct Mail Proposal - Approved
  - iii. Airport Directional Signs – Suggested contacting traffic department
- l. Status on motion system – Install complete, training and link to call center needed
- m. Airport Economic Impact – Searches
- n. Arnies Ace open charge account for Airport
- o.

I. Adjourn 9:00

## PERU AIRPORT MANAGERS REPORT FOR MARCH 2023

FOR THE MONTH OF MARCH THE PERU MUNICIPAL AIRPORT SOLD 107.0 GALLONS OF 100LL AND WE SOLD 4 GALLONS OF JET A. CHAD WEISEND NEEDS PERMISSSION TO INSTALL A PROPANE TANK BEIND HIS HANGER. ANDY JEFFERS PLANS ON VACATING HIS HANGER IN JULY NEXT TO CHADS HANGER.

THE CITY OF PERU IS HAVING A DEPARTMENT SURPLUS ACTION ON APRIL 22ND.

I DID FIND OUT FROM FILTRATION CORP WE CAN GET FILTERS THAT WILL FIT IN OUR PRESSURE VESSELS THAT WILL ALLOW US TO SELL JET A WITH PRIST. OUR JET A TANK WILL HAVE TO BE ALL MOST EMPTY IF WE WENT THAT WAY.

I PRINTED OUT SOME PICTURES OF OUR JET A TANK TO HELP EXPLAIN WHY WE HAVE A BIG DIFFERENCE ON HOW MUCH WE ARE SHOWING WHEN WE DIP THE JET A TANK AND WHAT THE GAUGE IS SHOWING.

WE ARE ON VACATION FROM APRIL 16TH AND RETURNING ON APRIL 24TH. CHRIS SOLIDA AND JOEL EBERT IS WATCHING THE AIRPORT.