***\*CITY OF PERU COMMON COUNCIL PUBLIC HEARING\****

*5:45 pm – September 9th, 2019*

*A mandatory public hearing to ratify Ordinance 9, 2019*

*(ordinance to appropriate bond proceeds)*

***\* CITY OF PERU COMMON COUNCIL AGENDA \****

**6:00 P.M. –September 9th, 2019**

**PLEDGE OF ALLEGIANCE - led by Councilman Tom Gustin**

**INVOCATION – Pastor Brent Wedding**

**ROLL CALL – Blane Holland, Tom Gustin, Cheryl Lee, Terry Alley, Jason Bowman, Jan Languell, Kurt Krauskopf,**

**READING & CORRECTING OF THE JOURNAL - of minutes of Regular Meeting on August 5th, 2019.**

**COMMUNICATIONS:**

Council President Kurt Krauskopf to read the resignation letter of Councilman Terry Alley.

Mayor Greer introduces the 2020 Budget.

**UNFINISHED BUSINESS:**

**Ordinance 13, 2019**

**An Ordinance for additional appropriations**

**(Opioid Grant Proceeds)**

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**Ordinance 14, 2019**

**An Ordinance for additional appropriations**

**(Sale of Properties)**

**NEW BUSINESS**

**RESOLUTION 13, 2019**

**A RESOLUTION ESTABLISHING RATE TRACKING FACTOR FOR THE**

**MUNICIPAL ELECTRIC UTILITY OF THE CITY OF PERU, INDIANA**

WHEREAS, The Electric Rate Adjustment for the following rates shall be on the basis of a

Rate Tracking Factor, occasioned solely by changes in the cost of Purchased Power, in

accordance with order of the City Council of Peru, Indiana, as a pass through approved in

Cause No. 36835-S3 as follows:

PERU MUNICIPAL ELECTRIC UTILITY RATE ADJUSTMENT

FOR THE 4TH QUARTER 2019

Residential Service (RS-1) $0.030215 per KWH

General Service (GSA-1) $0.025658 per KWH

Power Service (PS) $0.023244 per KWH

Security Lighting Service (SL-1) $0.009110 per KWH

Municipal Street Lighting Service (MSL-1) $0.009143 per KWH

Traffic Signal Service (TL) $0.010212 per KWH

The above factors represent an average decrease in its schedule of rates for electricity sold

in the amount of -$0.004928 per kilowatthour (kWh).

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**ORDINANCE 16, 2019**

**AN ORDINANCE FOR ADDITIONAL APPROPRIATIONS**

WHEREAS it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget and;

NOW THEREFORE:

SECTION 1. Be that the said expenses of said Municipal Corporation the following additional sums of money are hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same.

NAME OF FUND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AMOUNT

 101 General Fund PD 240 $11,687.00

(Bullet Proof Vests)

 269 Ordinance Violations Fund $10,000

 239 Criminal Investigations Fund $10,000

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**ORDINANCE 17, 2019**

**AN ORDINANCE FOR ADDITIONAL APPROPRIATIONS**

**(Peru Public Library)**

WHEREAS it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the Peru Public Library and;

NOW THEREFORE:

SECTION 1. Be that the said expenses of said Peru Public Library the following additional sums of money are hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same.

NAME OF FUND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AMOUNT

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**ORDINANCE 18, 2019**

**AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CIVIL CITY EMPLOYEES AND APPOINTEES FOR THE YEAR 2020**

Under the Acts of 1980, P.L. 212, Section 3, I.C. 36-4-7-3 (b) and (d) and Acts 1981 P.L. 309, Section 52, I.C. 36-8-3-3 (d), it is provided, “that subject to the approval of the City Legislative Body, the City Executive shall fix the compensation of each appointive officer, deputy and other employees of the City. The Legislative Body may reduce but may not increase any compensation fixed by the Executive. When the salary of such officers or employees shall have been so fixed as herein provided, it shall be the duty of the legislative Body to appropriate the monies to pay the same.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF PERU, INDIANA:

Section 1 that the following salaries and wages as set by the City Executive for each and all such appointive officers, employees, deputies, assistants and departmental and institutional heads, of the year beginning at 12:01 A.M., O’clock, January 1, 2020, are hereby approved subject to any federal wage orders, regulations or decisions.

MAYOR

Administrative Assistant $32,630.00 per yr. $1,255/ bi-weekly

Maintenance $32,630.00 per yr. $1,255.00/ bi-weekly

CITY ATTORNEY

City Attorney $34,648.90 per yr. $1,332.65/ bi-weekly

Administrative Assistant 582 hrs x $13.74/hr $8000.00

Litigation Services 100 per hr.

CLERK-TREASURER

(2) Deputy Clerk $39,141.64 per yr. $1505.45/ bi-weekly

ANIMAL CONTROL

Human Officer $42,726.00 per yr. $1643.31/ bi-weekly

BUILDING COMMISSIONER

Building Commissioner $46,772.00 per yr. $1,798.92/ bi-weekly

Building Administrator $32,630.00 per yr. $1,255.00/ bi-weekly

Code Enforcement Officer $32,630.00 per yr. $1,255.00/ bi-weekly

Code Enforcement Administrator $32,630.00 per yr. $1,255.00/ bi-weekly

Zoning Administrator $32,630.00 per yr. $1,255.00/ bi-weekly

Mowing Supervisor 36 hours a week x 30 weeks x $13.00/hr. $14,040.00

Mowing Crew 36 hours a week x 24 weeks x $12.00/hr. $10,368.00

CIVIC CENTER

Director $16,966.00 per yr. $652.54/ bi-weekly

TRAFFIC DEPARTMENT

Traffic Supervisor $41,818.00 per yr. $1,608.38/ bi-weekly

Asst. Supervisor $35,589.00 per yr. $1,368.81/ bi-weekly

SANITATION DEPARTMENT

Lead Mechanic $38,272.00 per yr. $1,472.00/ bi-weekly

Mechanic $35,610.00 per yr. $1369.62/bi-weekly

(6) Driver/Laborer - 6 @ $16.60/hr x 2080 hrs $207,168.00

Overtime $9,020.14 per yr.

On-Call Pay:

(3) Laborers @ $40 bi-weekly $3,120.00

 (1) Safety Specialist @ $40 bi-weekly $1,040.00

(1) Hazmat Handler @ $40 bi-weekly $1040.00

MOTOR VEHICLE HIGHWAY DEPARTMENT

Foreman $45,762.08 per yr. $1,760.08/ bi-weekly

Supervisor/Assistant Foreman $39,448.00 per yr. $1,517.23/ bi-weekly

Heavy Equipment Operator $17.83/hr x 2080hrs $37,086.40 per yr.

(12) Drivers/Laborers 12 @ $16.60/hr x 2080hrs ($414,336.00 per yr.)

Overtime $10,977.74 per yr.

PARKS DEPARTMENT

Park Mech/Superintendent $44,568.00 per yr. $1,714.16/ bi-weekly

Asst. Superintendent $30,612.00 per yr per yr. $1,177.39/ bi-weekly

(2) Park Operator – 2 @ 40 hours a week x 36 weeks x $12.00/ hr $34,560.00

GOLF DEPARTMENT

Golf Course Superintendent $42,127.00 per yr/ $1,620.27 bi-weekly

Club House Manager- $15.00/hr x40 hrs x 40 weeks $24,000.00

Club House Assistant Manager - $13.00/hr x 40 hrs x 40 weeks $20,800.00

Pro Shop Labor 2000 hrs x $12.00/hr = $24,000.00 per yr

(2) Park Operator- 2@ 40 hours a week x 32 weeks x $12.00/hr = $37,720.00 per yr

(4) Park Operators – 4@ 40 hours a week x 16 weeks x $12.00/hr = $30,720.00 per yr

AVIATION

Airport Manager $32,136.00 per yr. $1,236.00/ bi-weekly

FIRE TERRITORY

Fire Chief $54,361.00 per yr. $2090.81 bi-weekly

(3) Asst. Chief $47,332.74 per year/ $1820.49 bi-weekly

(3) Captains $44,666.32 per year/ $1717.94 bi-weekly

(3) Mechanics $42,667.56 per yr. $1641.06/ bi-weekly

(2) Inspectors $42,667.56. $1,641.06/ bi-weekly

(2) Investigators $42,667.56 per yr. $1,641.06/ bi-weekly

(3) Lieutenants $41,949.95 per yr. $1613.46/ bi-weekly

(2) Training Officers $42,667.56 per yr. $1641.06/ bi-weekly

(12) Firefighters $41,126.85per yr. $1,581.81/ bi-weekly

Overtime $65,000

Specialty Pay $500 each per EMT = $14,000

Uniform Allowance $31,000/ $1,000 per officer

POLICE DEPARTMENT

Police Chief $54,373.78 per year/$2091.30 bi-weekly

Asst. Chief $47,706.33 per year/ $1834.86 bi-weekly

(2) Captains $44,640.94 per year/ $1716.96 bi-weekly

(6) Lieutenants $43,910.54 per year/ $1688.87 bi-weekly

(3) Sergeants $42,909.66/ $1650.37 bi-weekly

(16) Patrolmen $41,101.41 per year/ $1580.82 bi-weekly

Specialty Pay $6,800

Shift Differential $10,658

(3) Clerk/Secretary 3@ $32,630.00 per year $1,255.00 bi-weekly

(4) Crossing Guards- each @10 mo. @ $440.00/month. $17,600.00

Overtime $22,330 per year

(29) Uniform Allowance $29,000/ $1,000 per officer

Pension

Police Pension Secretary $1,850 per year

Fire Pension Secretary $1,850 per year

FRINGE BENEFITS

ALL FULL-TIME CITY EMPLOYEES

1. Public Employees Retirement Fund- Employees pay 3% of wages, exclusive of Fire and Police Departments.
2. Group Health: City Health Insurance Program:

Employee Participation:

1. Single………………………………………….$12.50 per pay
2. Employee & One Dependent……....$17.50 per pay
3. Family………………………………………….$22.50 per pay

This participation will be deposited directly to each employee’s HSA.

Anthem Blue Cross/Blue Shield Health Insurance will be based on a 2-tier system: Single and Family. The deductibles will be $3,000/ Single and $6,000 Family.

The Group Health insurance is a high deductible Health Savings Account (HSA). The Health Savings Account will be set up under each employee’s name. This account will be the sole responsibility of the employee.

The City of Peru will contribute $1,000/ Single, $1,500/ Employee plus one Dependent and $2,000/Family to each employee’s HSA paid quarterly. City funded HSA deposits will be made as followed:

|  |  |  |  |
| --- | --- | --- | --- |
|  | SINGLE | EMPLOYEE + ONE | FAMILY |
| JANUARY 1st | $250 | $375 | $500 |
| APRIL 1st | $250 | $375 | $500 |
| JULY 1st | $250 | $375 | $500 |
| OCTOBER 1st | $250 | $375 | $500 |

3. City Employees who use their personal vehicles for city business shall be compensated at the rate set per Federal Government.

4. Longevity Pay will be paid to each fulltime city employee excluding Firefighters and Police officers as follows: After one year of service, all employees will be paid ½ per cent per year of service based on an employee’s base pay. An increase in longevity will become payable each year on their anniversary date. If that date falls in the middle of a pay period, longevity needs to be prorated.

5. Firefighters and Police officers will be paid according to the pay matrix as follows;

|  |  |
| --- | --- |
| Years of Service | Longevity Amount |
| 1 | 0 |
| 2 | 0 |
| 3 | $206 |
| 4 | $411 |
| 5 | $617 |
| 6 | $1,028 |
| 7 | $1,439 |
| 8 | $1,850 |
| 9 | $2,261 |
| 10 | $2,672 |
| 11 | $3,288 |
| 12 | $3,904 |
| 13 | $4,521 |
| 14 | $5,138 |
| 15 | $5,754 |
| 16 | $6,576 |
| 17 | $7,398 |
| 18 | $8,220 |
| 19 | $9,042 |
| 20+ | $9,864 |

6. Civil City Employees (Non-exempt) will be paid overtime at one-and-one half times their regularly hourly rate for all hours worked over 40 hours per week. Paid time off and holidays are not included in the calculation of overtime pay.

Firefighters (non-exempt) shall be compensated at the employee’s regular rate of pay until the total hours worked in a designated 28 day period exceeds 212 hours. All hours worked in excess of 212 hours in a designated 28 day period shall be paid at one and one-half times the employee’s regular rate. Only hours actually worked count toward the calculation of overtime. Police (Non-exempt) shall be compensated at the employee’s regular rate of pay until the total hours in a designated bi-weekly pay period equals 80 hours. All hours worked in excess of 40 hours in a designated weekly shall be paid at one and one-half times the employee’s regular rate. Only hours actually worked count toward the calculation of overtime.

7. All Sanitation, Motor Vehicle Highway and Traffic Department employees shall receive $300 per year Clothing Allowance; $150 to be paid on July 1 and $150 to be paid 1st pay in December. Employee must work 6 months before receiving full amount of Clothing Allowance benefit; less than six months will be prorated.

8. The holidays for the city will be designated by the Mayor for the succeeding calendar year by each December 20th. All full-time and seasonal full time civil city employees are eligible to receive holiday pay. Part-time and temporary employees are not eligible. When it is necessary for a department to provide services on a holiday, that employee will receive regular compensation for the hours worked and will receive a substitute day off in lieu of the holiday during the same pay period as the holiday. Sanitation and Motor Vehicle Highway and employees must work the day before a holiday to take the holiday off with pay.

The City of Peru Police will follow the same holiday schedule outlined in No. 8 above. The City of Peru Fire department follows a separate holiday policy and procedure in accordance with City ordinances and resolutions.

9. Firefighters will receive (6) Personal Days to be taken with the authorization of their Supervisor. All other city employees will receive (4) personal days to be taken with the authorization of their supervisor.

10. The following Specialty Areas of pay for the Police Department are:

(1) Information Technology Officer

(1) Emergency Vehicle Operations Instructor

(7) Certified Field Training Officers

(2) K-9 Handler

(1) Defense Tactics Instructor

(1) Firearms Instructor

Officer may elect additional compensation for not more than (2) Special Training Areas. Specialty Pay is payable to officers upon successful completion and certification of each course of study. All Specialty Pay is $400 per individual. All specialty training must be pre-approved by the Board of Works.

11. The following Specialty Areas for the Fire Department are:

(28) @ $500 each for EMT Specialty

12. All full-time employees will receive a $25,000 Life Insurance Benefit (this benefit is non-transferable).

13. Police Shift Differential: The City will provide shift differential for those officers who are scheduled to work either 2nd or 3rd shift. Shift differential will only be paid when the 2nd or 3rd shift is actually worked. Any time off (vacations, personal days, comp time, etc.) will not be considered for shift differential. The differential will be paid at a rate of 35 cents per hour.

This ordinance shall be in full force and effect from and after 12:01 a.m., January 1, 2020.

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**Ordinance 19, 2019**

**AN ORDINANCE ESTABLISHING THE 2020 ANNUAL SALARIES OF ALL ELECTED OFFICIALS OF THE CITY OF PERU, INDIANA**

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OFHTE CITY OF PERU, INDIANA:

SECTION 1. That in conformity with the provisions of I.C. 36-4-7-2, the Common Council of the City Peru, Indiana hereby establishes the annual salaries of the following elected officials of the City of Peru, Indiana, effective from January 1, 2020 through December 31, 2020 payable from the General Fund of the City, as follows, to wit:

Mayor

$42,457.63 per yr $1632.99/bi-weekly

Clerk Treasurer

$39,410.89 per yr $1515.80/bi-weekly

City Judge

$13,645.44 per yr $524.82/bi-weekly

Common Council

(7) Council Members – 7@ $6,841.32 per yr $570.11/monthly

SECTION 2. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor and shall be effective as to the salaries provided herein on and after January 1, 2020.

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**ORDINANCE 20, 2019**

**AN ORDINANCE TO AMEND THE CITY OF PERU CODE OF ORDINANCES § 151.080(A)(10)**

 WHEREAS, the City of Peru has caused public notice to be placed in the Peru Tribune.

 WHEREAS, the City of Peru Planning Commission has given a favorable recommendation to Amend the follow Code in the City of Peru Code of Ordinance, §151.080(A)(10).

 WHEREAS, it is in the best interest of the City of Peru, to amend this Ordinance;

 NOW THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF PERU, INDIANA, That:

1. It is in the best interest of the City of Peru to amend City of Peru Code of Ordinance §151.080(A)(10).
2. City of Peru Code of Ordinance §151.080(A)(10) shall now read as follows:

(10) Fences shall be no greater than eight feet in height along the side and rear of properties with Zoning Administrator approval, nor greater than four feet in height along the front property line in all residential zoned areas. Fences shall be at least 18 inches (45.72 cm) from the sidewalk or alley, all gates will swing inward. It is recommended that fences are erected at least one inch (2.54 cm) inside the side property line and post shall be placed inside toward the property of fence owner.

City of Peru Code of Ordinance §151.080(A)(10) formally read as follows:

(10) Fences shall be no greater than six feet (1.83 meters) in height along the side and rear of properties, nor greater than four feet in height along the front property line in all residential zoned areas. Fences shall be at least 18 inches (45.72 cm) from the sidewalk or alley, all gates will swing inward. It is recommended that fences are erected at least one inch (2.54 cm) inside the side property line and post shall be placed inside toward the property of fence owner.

The City of Peru is committed to making its programs accessible to individuals with disabilities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Peru, should contact the ADA Coordinator, Ashley Lowe, 35 S. Broadway, Peru, IN 46970, (765) 472-2400, as soon as possible but no later than five (5) days before the scheduled event.